

Education and Training Provider Access Policy



Aims:

This policy statement aims to set out the college's arrangements for managing the access of education and training providers to students for the purpose of giving them information about the provider's offer.

It sets out:

- ▲ Procedures in relation to requests for access.
- ▲ The grounds for granting and refusing requests for access.

Statutory requirements:

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997.

This policy shows how our college complies with these requirements.

Student entitlement:

All students in Years 8 to 13 at The Spires College are entitled to:

- ▲ Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- ▲ Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- ▲ Understand how to make applications for the full range of academic and technical courses.

Management of provider access requests:

A provider wishing to request access should contact our Director of Sixth Form:

Telephone: 01803 408824

Email: sixthform@thespirescollege.com

Opportunities for access:

A number of events, integrated into our careers programme, will allow providers an opportunity to come into the college and speak with students and/or their parents/carers. Providers are welcome to leave prospectuses to be placed in the Sixth Form Centre / Library. The facilities are available to students at lunch and break times. Please speak to our Director of Sixth Form to identify the most suitable opportunity for you.

| | Autumn term | Spring term | Summer term |
|----------------|--|--|---|
| Year 8 | Assembly and tutor group opportunities. | Careers Education delivered through SMSC lessons. Key Stage 4 options event. Independent careers advice available at parents evening. Careers Fair. | Assembly and tutor group opportunities. |
| Year 9 | Assembly and tutor group opportunities. | Careers Education delivered through SMSC lessons. Assembly and tutor group opportunities. Careers Fair. | Assembly and tutor group opportunities. |
| Year 10 | Assembly and tutor group opportunities. | Careers Education delivered through SMSC lessons. Assembly and tutor group opportunities. Careers Fair. | Assembly and tutor group opportunities. |
| Year 11 | Assembly on opportunities at 16. Post-16 options evening. Post-16 taster sessions. Individual independent careers appointments. | Apprenticeships – support with applications. Post-18 Options Evening. Individual independent careers appointments. Careers Education delivered through SMSC lessons. Careers Fair. | Sixth Form Induction day. |
| Year 12 | Assembly and Tutor Programme –Next Steps South West. University Visit. | Post 18 Options Evening. UCAS Conference. Apprenticeship Roadshow. University Visit. Careers Fair. | Work Experience. UCAS Day. |
| Year 13 | Assembly and Tutor Programme –Next Steps South West. HE and higher apprenticeship applications | Post 18 Options Evening. 1-to-1 careers advice. Careers Fair. | |

Granting and refusing access

Providers will be granted access to events when it is deemed appropriate by the Director of Sixth Form.

Safeguarding

Our safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers must adhere to this policy.

Links to other policies

This policy runs alongside our Careers and Safeguarding Policies, which are available on the college website: <http://www.thespirescollege.com/about/policies>

Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by the Director of Sixth Form.

This policy will be reviewed by the Director of Sixth Form every three years. At every review, the policy will be approved by the College Principal and Lead Governor for Careers Education.

| | | |
|--------------------------|-------------------------------|---|
| Adopted: May 2019 | Review Due: April 2022 | Responsibility: Director of Sixth Form |
| Reviewed: Amended: | | |