

5 March 2021



Dear parents and carers

We are really looking forward to welcoming all students back to college for an 8.30 am start on Monday. By the end of today we will have carried out the first of three LFD tests for all year groups. The students have been absolutely brilliant throughout this process, and I am grateful to you, too, for helping ensure they arrived at the correct times. The process has worked incredibly smoothly and staff and students have worked together brilliantly to make that happen.

Students will have their remaining two on-site tests over the next six school days. Next week we will be sending home home-testing kits ready for the following week. More information will follow about that process.

Registration will begin at 8.30 promptly on Monday and so it is important that all students are in their tutor rooms **by** that time. They need to be wearing full college uniform, including school shoes, with all the correct equipment, including PE kit for the days that they have PE timetabled. Teachers are very excited about having their classes back in front of them and our high expectations for attitudes to learning have not changed. We expect every young person to demonstrate good learning behaviours and to be ready to make the most of every opportunity that the college offers them. For the next four weeks our focus will be on re-establishing routines and ensuring students are making good progress in lessons. After Easter we hope to resume our extra-curricular programme, too; we will provide more details of this soon.

There are a few other things to remember for next week:

Face-masks

Please remember that students need to arrive at college with a clean mask every day and ideally a spare because of increased use. Miss Evans has her sewing machine running at top speed and will soon have more re-usable masks available to purchase for £1 each! Proceeds from this are going to charity.

Cars and Vehicles

When the college is fully open, there is no vehicular access to the college site at the start and end of school because of the danger this poses to pedestrians, mostly our students. The three way junction where the access lanes meet Westlands Lane becomes very hazardous at the start and end of the day and so we ask that children who are driven to school are dropped off and collected somewhere a little further from the college for everyone's safety.

Visitors, including parents and carers

The college is open to staff and students only. The national lockdown remains in place (see below) and we are unable to welcome visitors, including parents and carers, to the college without an appointment. Parents or carers who wish to speak to a member of staff may contact them directly by email or telephone the main number. Messages will be taken for teachers who are not available during teaching time. Please remember that parents will not be able to bring in forgotten items because of this.

Timing of the day

Attached is a document that details the structure of the day, including staggered breaks and lunch-times. Please note that students will not be able to access the building until 8 am and they will have to wait outside if they are early. A member of staff on duty will welcome students in from 8 am.

National Lockdown

This is information from the UK government:

Summary: what you can and cannot do during the national lockdown

You must stay at home. The single most important action we can all take is to stay at home to protect the NHS and save lives.

You should follow this guidance immediately. This is [the law](#).

Leaving home

You must not leave, or be outside of your home except where necessary. You may leave the home to:

- shop for basic necessities, for you or a vulnerable person
- go to work, or provide voluntary or charitable services, if you cannot reasonably do so from home
- exercise with your household (or support bubble) or one other person (in which case you should stay [2m apart](#)). Exercise should be limited to once per day, and you should not travel outside your local area.
- meet your [support bubble](#) or [childcare bubble](#) where necessary, but only if you are legally permitted to form one
- seek medical assistance or avoid injury, illness or risk of harm (including domestic abuse)
- attend education or childcare - for those eligible

Finally, I'd like to thank you for your phenomenal support during this period of closure. Student engagement with online learning has been very high and you as parents and carers have had a huge role to play in this, not just in the roles you've had to take on as IT technicians and teaching assistants, but in championing the importance of education with your children, in keeping them positive in difficult times, and in maintaining open lines of communication with us so that we can work together. I am very grateful for all you have done.

Roll on Monday – we're looking forward to it.

With best wishes



Alex Newton
Principal

Structure of the day, including staggered breaks and lunch-times

Autumn 2020



YEAR	Reg	P0	P1	P2 / 15 MIN BREAK					P3	4A	4B	P5
	8.30 – 8.35	8.35 – 8.50	8.50 – 9.50	9.50 – 10.05	10.05 – 10.20	10.20 – 10.35	10.35 – 10.50	10.50 – 11.05	11.05 – 12.05	12.05 - 1.05	12.50 - 1.50	1.50 – 2.50
7	5 MINS	15 MINS	1 HOUR	BREAK	1 HOUR				1 HOUR	LUNCH 45 MINS 12.05 - 12.50	1 HOUR	1 HOUR
8	5 MINS	15 MINS	1 HOUR	15 MINS	BREAK	45 MINS			1 HOUR		1 HOUR	1 HOUR
9	5 MINS	15 MINS	1 HOUR	30 MINS		BREAK	30 MINS				1 HOUR	1 HOUR
10	5 MINS	15 MINS	1 HOUR	45 MINS			BREAK	15 MINS		1 HOUR	1 HOUR	1 HOUR
11	5 MINS	15 MINS	1 HOUR	1 HOUR				BREAK		1 HOUR	1 HOUR	1 HOUR
12 & 13	5 MINS	15 MINS	1 HOUR	1 HOUR				BREAK		1 HOUR	1 HOUR	1 HOUR

Morning Break

Year	Time	Dining Room	Milk Bar
7	9.50	✓	
8	10.05		✓
9	10.20	✓	
10	10.35		✓
11	10.50	✓	
12 & 13	10.50	Sixth Form Centre	

Lunch-time

Year	Time	Eating area		Allocated rest / play area		
		Dining room	Milk bar	Science playground	Front of college	Playground
7	12.05	✓		✓		
8	12.20		✓		✓	
9	12.35	✓				✓
10	1.05		✓			✓
11	1.20	✓			✓	
12 & 13	1.35	Sixth Form Centre				