

9 May 2019



Dear Parents and Carers

**re: Work Experience for Year 12 - 15 July to 19 July 2019**

As you will be aware, Year 12 are currently seeking work experience placements for the last week of the summer term. We are encouraging them to do this as their first steps into a career path or for them to have their first taste of a working life. We believe this experience to be invaluable to the students and we are also able to use feedback from the providers to enhance references we write, whether to future employers or university applications.

Currently, we have 25 students with confirmed places, leaving a large percentage without a placement. Please discuss placements with your child and, if they do not have anything arranged, support them to find a substantive position. A copy of this letter has been sent directly to all Year 12 students' college email address.

The Sixth Form team is available for any guidance that may be required and we look forward to all of Year 12 finding a worthwhile placement.

Kind regards

**Tracey Tunnard**  
**Assistant Director of Sixth Form**

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