

15 March 2019



Dear Parents and Carers

I am writing to let you know that today we had to evacuate the building due to a small fire in the Sports Hall ceiling. There is no significant damage, just a lot of smoke. The Fire Service were called, dealt efficiently with the incident and were able to give us the 'all clear' to re-enter the building within 25 minutes of the alarm being sounded. Contractors will now work over the weekend to ensure that the issue cannot reoccur. College will therefore be open as usual on Monday.

A member of staff very quickly raised the alarm and the students evacuated the building in the manner that they have been taught: calmly and in silence. I was both impressed with, and grateful for, the way that they behaved. Even when standing outside in the cold, they were a real credit to the College.

I wish you all a pleasant weekend.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alex Newton'.

**Alex Newton**  
**Principal**

