

4 July 2018

Dear Parents and Carers

We are sharing this information to all of our students' families, whether or not they have ever claimed for Free School Meals. This includes families of Year 11 and Year 12 students who may not be continuing their education with us.

The eligibility criteria for free school meals have changed. The following information has been provided by Torbay Council to explain the changes and how they might affect you.

What are the new eligibility criteria?

Children are entitled to receive free school meals if they or their parents or guardians receive any of the benefits below:

- Universal Credit, provided they have an annual net earned income not exceeding £7,400 (£616.67 per month);
- Income Support;
- Income-based Jobseeker's Allowance;
- Income-related Employment and Support Allowance;
- Support under Part 6 of the Immigration and Asylum Act 1999;
- The guarantee element of Pension Credit;
- Child Tax Credit, provided they are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by HMRC;
- Working Tax run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit.

I don't currently claim free school meals – what does this mean for me?

If you think you might be eligible for free school meals, submit a claim to your local authority. You can do this online via the following link: [Torbay Council - Free School Meals](#) or by completing a paper form (these are available from the college reception office).

The information you provide will be used to check if you are in receipt of a qualifying benefit and, if you are on Universal Credit, that your earnings do not exceed the threshold. If you claim Universal Credit, your earnings will be assessed from up to three of your last Universal Credit assessment periods.

If you are eligible, your school will be notified. Your child will receive free school meals and the school will receive extra funding.

I am currently claiming free school meals – what does this mean for me?

Most people won't be affected by the new criteria. If you're currently claiming free school meals, but don't meet the new criteria, your child will continue to receive free school meals until the end of the Universal Credit rollout period. This will apply even if your earnings rise above the new threshold or if you stop being entitled to Universal Credit. The rollout period is currently scheduled to end in March 2022. Once Universal Credit is fully rolled out, your child will keep their free school meal until the end of their current phase of education, i.e. primary or secondary.

Where can I get more information?

If you need any further information, please visit Torbay Council's free school meal website: <http://www.torbay.gov.uk/schools-and-learning/fsm/> or you can contact the FSM team by telephone on 01803 208244.

The Spires College